

Office of the Associate Vice
President for Administration

Logistics and
Support Services



* SURPLUS SALE *

<http://surplus.ua.edu>

The University of Alabama is offering for sale by SEALED BID, 50 (fifty) lots consisting of assorted school/office supplies, display units, tables, chairs, desks, furniture, light fixtures, kitchen supplies/equipment, assorted scientific/medical/electronic equipment, drafting tables, and other items. These items are described on the attached "Quotation Sheet" and may be viewed by appointment only. Call the Property & Inventory Management Office at 348-7501 from 8:30 a.m. to 4:30 p.m. for information.

Viewing available on the following days between 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m.:

Wednesday, August 21, 2013 through Friday, August 23, 2013
Monday, August 26, 2013 through Friday, August 30, 2013
Tuesday, September 3, 2013 through Wednesday, September 4, 2013

Bid opening will be Wednesday, September 4, 2013 at 10:00 a.m. CDT at the University of Alabama Property & Inventory Management Office, located at the Ancillary Services Building warehouse, 1115 14th Street, Tuscaloosa, Alabama 35401. An award will be made within three (3) business days after the bid opening has completed. Only the winning bidders will be notified.

This sale shall be made on a SEALED BID basis. When submitting a bid, this bid document must be used for a bid to be considered. Please designate the item desired by placing your bid amount on the line provided next to the lot number and description on the attached "Quotation Sheet". All bids must be submitted in a Sealed Envelope. Mark the outside of the sealed bid envelope "PUBLIC SALE PS2013-18" along with your first and last name. If you are a University of Alabama employee an Intra-Campus Mail envelope will not be considered to be a sealed envelope. **FACSIMILE (FAX) OR ELECTRONIC MAIL (E-MAIL) BIDS CANNOT AND WILL NOT BE ACCEPTED.**

Alabama law requires that an individual must be 19 (Nineteen) years of age to sign and enter into a contract, therefore an individual must be 19 (Nineteen) years of age to submit a bid to The University of Alabama.

Please note no special bidding instructions will be honored. Each lot will be sold to the highest bidder that places a dollar amount on the bid sheet for that lot. If you desire to place a bid for multiple items, then place a dollar amount next to each of those lots. There will be no, "All or None" nor "Only Desire One" bids honored. If you do not want an item then do not place a bid for that lot.



Each lot shall be sold complete, as a single item only. Therefore, bids must be submitted for the entire offering as described on the attached "Quotation Sheet" and not on a portion thereof. Under no circumstances will a feature which is an integral part of or an attachment to or peripheral component of the system herein described be separated from its host and sold on an individual item basis. Thus, bids for such features, parts, attachments or components alone will not be considered in the bid evaluation process.

The successful bidder shall be held responsible for payment and removal of this equipment from University premises within two (2) business days, between 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., from date of award notification. If all items are not removed from University of Alabama property and special arrangements, at the discretion of Property & Inventory Management, have not been made, the items will be disposed of at the discretion of Property & Inventory Management. No refund will be made. Failure to comply with these requirements may result in revocation of bid award and subsequent award to an alternate bidder. Failure to comply may also jeopardize the bidder's position on the University's list of responsible bidders, and the opportunity to bid on future sale offerings.

These items shall be sold "AS IS, WHERE IS" in their present location. No warranties whatsoever are inferred or implied. The successful bidder shall assume full responsibility, fiscal and otherwise, for making all arrangements, as may be required, for the de-installation, disassembly, packaging, removal, loading and transportation of the merchandise.

Payment for these items must be made by personal check, company check, cashier's check, money order or credit card (Visa, Mastercard, Discover and American Express). Guaranteed instruments should be made payable to "The University of Alabama." Payment must be made at the University Property & Inventory Management Office prior to removal of the equipment from University premises, and must be received within two (2) business days, between 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., from date of award notification.

Anyone who submits a personal or company check, which is returned for non-sufficient funds, will no longer be allowed to utilize personal or company checks as payment for sale items. Other charges may apply.

The following page must be signed for a bid to be considered. Indicate the company name (if applicable), signature, printed name, address and telephone number(s), as they should appear on the bill of sale. Sealed bids must be submitted before 10:00 a.m. CDT, September 4, 2013, at which time they will be publicly opened and read aloud. Bidders should feel free to attend the bid opening if they so desire.

THE UNIVERSITY OF ALABAMA RESERVES THE RIGHT TO ACCEPT
OR REJECT ANY OR ALL BIDS.

Submit bids to:
Property & Inventory Management/Surplus
The University of Alabama
Room 135 ASB
Box 870238
Tuscaloosa, AL 35487-0238

IMPORTANT:

- 1. Read the preceding Terms and Conditions very carefully, and submit bid using this document.**
- 2. Sign the bid response as requested above.**
- 3. Mark the outside of the sealed bid envelope "Public Sale PS2013-18" along with your first and last name.**
- 4. Bid opening is Wednesday, September 4, 2013 at 10:00 a.m. CDT.**
- 5. Please mark your bid in the "Amount Bid" column on the quotation sheet.**
- 6. No Cash Accepted.**

NOTE: The following will be used to prepare the Bill of Sale. Items marked with an asterisk (*) are required for bid to be considered.

COMPANY _____

***SIGNATURE** _____

***PRINTED NAME** _____

***ADDRESS** _____

***CITY, STATE, ZIP** _____

***TELEPHONE:** WORK / CELL _____

HOME _____

E-MAIL ADDRESS _____

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
1	Assorted school and office supplies including: iPad covers; iPhone covers; digital photo frame; laptop stands; photo frames; HP print cartridges; cables; cassettes; etc.	\$ 5.00	\$ 103.75
2	Three (3) wood display units	\$ 5.00	NO BID
3	One (1) credenza	\$ 5.00	\$ 16.92
4	Two (2) wood mail stations; one (1) file cabinet; two (2) desk hutch; two (2) small shelving units	\$ 5.00	\$ 21.55
5	One (1) small table; one (1) wood podium;	\$ 5.00	\$ 100.00
6	Approximately 21 office chairs	\$ 5.00	\$ 102.00
7	Approximately 22 office chairs	\$ 5.00	\$ 102.00
8	Assorted table tops	\$ 5.00	\$ 7.00
9	One (1) manual hospital bed-twin size	\$ 5.00	\$ 7.00
10	Two (2) wood desks	\$ 5.00	\$ 37.00
11	Assorted office equipment and supplies including: fax machines; typewriters; note binders, etc.	\$ 5.00	\$ 13.92
12	One (1) Panasonic TV Model CT36D32F	\$ 5.00	\$ 8.25

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
13	Three (3) 4-drawer file cabinets; one (1) 3-drawer lateral file cabinet; one (1) 4-drawer lateral file cabinet	\$ 60.00	\$ 153.41
14	Approximately 16 fluorescent light fixtures 2'x2' lay-in	\$ 5.00	\$ 50.00
15	Six (6) wood doors 36"x80"x1 3/4"	\$ 5.00	\$ 21.00
16	Assorted scientific/medical/electronic equipment including: Topometrix Control UA#223102; Tele-Thermometer, Nova Tron Model 500; Rotron Blower, Belfort Instrument; SE-Lin Plus II Label Laminator; Lancer Laryngoscopic Manikin Cat.#3100; etc.	\$ 5.00	\$ 12.92
17	Three (3) wood key stations	\$ 5.00	\$ 71.00
18	One (1) Ideal paper cutter 3610	\$ 5.00	\$ 276.76
19	Two (2) gray metal lockers 12"x6"	\$ 5.00	\$ 13.00
20	One (1) gray/red register stand; one (1) metal storage cabinet; one (1) metal table; one (1) Addressograph; one (1) Mini Plus thermal printer	\$ 5.00	\$ 17.00
21	Eight (8) projection screens	\$ 5.00	\$ 45.00
22	Approximately 17 chairs	\$ 5.00	\$ 68.00
23	Assorted white boards	\$ 5.00	\$ 10.00
24	Two (2) gray metal storage cabinets	\$ 5.00	\$ 59.00
25	Five (5) stand up coat/hat racks	\$ 5.00	\$ 11.92

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
26	Four (4) wood bookcases; two (2) metal shelving units	\$ 5.00	\$ 56.92
27	Two (2) drafting tables; two (2) black stools	\$ 5.00	\$ 49.70
28	Two (2) drafting tables; two (2) black stools	\$ 5.00	\$ 57.00
29	One (1) drafting table; one (1) black stool	\$ 5.00	\$ 31.76
30	One (1) drafting table; one (1) black stool	\$ 5.00	\$ 100.00
31	Three (3) wood storage cabinets	\$ 5.00	\$ 103.17
32	One (1) beige 6-drawer lateral file cabinet; one (1) beige 5-drawer lateral file cabinet	\$ 40.00	\$ 153.41
33	One (1) Cambro Versatile food bar; one (1) cookie oven; one (1) Bunn coffee brewer Model CWTF-TWIN-APS; one (1) Holman conveyor oven Model QCS 3-950-HA; small stainless sink; pans; cart; trash can station; round soft drink cooler; etc.	\$ 5.00	\$ 163.13
34	Two (2) teal sofas; two (2) teal chairs	\$ 5.00	\$ 40.00
35	Two (2) teal chairs; one (1) burgundy lounge chair; one (1) teal sofa	\$ 5.00	\$ 37.00
36	Two (2) dining tables; approximately 39 metal dining chairs	\$ 80.00	\$ 295.00
37	Two (2) teal sofas; two (2) teal chairs	\$ 5.00	\$ 47.00
38	Two (2) BF Goodrich tires mud/terrain T/A LT 335/55R22	\$ 5.00	\$ 21.92

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
39	Approximately 10 plastic trash containers	\$ 5.00	\$ 16.00
40	Four (4) wood bookcases; one (1) metal shelving unit	\$ 5.00	\$ 27.92
41	Two (2) wood desks; two (2) wood printer tables	\$ 5.00	\$ 15.55
42	Approximately 15 office chairs	\$ 5.00	\$ 183.00
43	One (1) LG flat screen TV Model RM32L250; one (1) Sharp flat screen TV Model LC52LE838344	\$ 5.00	\$ 60.00
44	Six (6) wood bookcases	\$ 5.00	\$ 42.92
45	Assorted electrical equipment including: transformers; power controller; power supplies; motor assy; resistor bank; oscilloscope	\$ 150.00	NO BID
46	Assorted shutters and blinds	\$ 5.00	\$ 5.59
47	Assorted tables	\$ 5.00	\$ 25.00
48	Six (6) computer tables	\$ 5.00	\$ 61.00
49	10 computer tables	\$ 5.00	\$ 83.00
50	Assorted cell phones; pocket PC's; Palm Pilots; chargers; cables, cases; etc.	\$ 5.00	\$ 163.13