

Office of the Associate Vice
President for Administration

Logistics and
Support Services



THE UNIVERSITY OF ALABAMA SURPLUS PROPERTY SALE

Website: <http://surplus.ua.edu>

The University of Alabama is offering for sale by SEALED BID, 37 (thirty-seven) lots consisting of property deemed to be surplus. These items are described on the attached "Quotation Sheet" and may be viewed by visiting the Property & Inventory Management Office located at the Ancillary Services Building via the 12th Avenue entrance. Call the Property & Inventory Management Office at 348-7334 from 8:30 a.m. to 4:30 p.m. for information. You will need to make an appointment if the lot for sale is located at another location.

Open viewing will be available on the following days from 2:00 p.m. to 5:00 p.m. Prior to 2:00 p.m., an appointment will be required to enter the warehouse. The Property & Inventory Management Office is closed from 12:00 p.m. to 1:00 p.m. daily with no exceptions. **Viewing on bid opening day will ONLY be available from 8:00 a.m. to 9:59 a.m. as bids are due no later than 10:00 a.m. on this day.**

Wednesday, February 10, 2016	2pm to 5pm
Thursday, February 11, 2016	2pm to 5pm
Friday, February 12, 2016	2pm to 5pm
Monday, February 15, 2016	2pm to 5pm
Tuesday, February 16, 2016	2pm to 5pm
Wednesday, February 17, 2016	2pm to 5pm
Thursday, February 18, 2016	2pm to 5pm
Friday, February 19, 2016	2pm to 5pm
Monday, February 22, 2016	2pm to 5pm
Tuesday, February 23, 2016	2pm to 5pm
Wednesday, February 24, 2016	8am to 9:59am

Sealed bids will be opened on Wednesday, February 24, 2016 at 10:00 a.m. CST at the University of Alabama Property & Inventory Management Office, located at the Ancillary Services Building warehouse, 1115 14th Street, Tuscaloosa, Alabama 35401. An award will be made within three (3) business days after the bid opening has completed. Only the winning bidders will be notified.

The successful bidder shall be held responsible for payment and removal of this equipment from University of Alabama premises within one (1) week, between 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., from date of award notification. For example; if notified on a Friday, the winning bidder will have until the following Friday to pay for and remove items, if notified on a Monday, the winning bidder will have until the following Monday to pay for and remove items. All items in the lot(s) won must be removed from the warehouse by the winning bidder, no items may be left. If all items are not removed from University of Alabama and special arrangements, at the discretion of Property & Inventory Management, have not been made, the items will be disposed of at the discretion of Property & Inventory Management and no refund will be made.



Once the one (1) week deadline has passed the previously notified bidder will no longer be considered the winning bidder and will not be allowed access to lots remaining. This goes for lots that have been partially picked up as well. Failure to comply with these requirements may result in revocation of bid award and subsequent award to an alternate bidder. Failure to comply three (3) times will jeopardize the bidder's position on the University's list of responsible bidders, and the opportunity to bid on future sale offerings will be suspended for a period of one (1) year from last failure to pick up.

This sale shall be made on a SEALED BID basis. When submitting a bid, this bid document must be used for a bid to be considered. Please designate the item desired by placing your bid amount on the line provided next to the lot number and description on the attached "Quotation Sheet". All bids must be submitted in a Sealed Envelope. Mark the outside of the sealed bid envelope "PS2016-08" along with your First and Last name. If you are a University of Alabama employee an Intra-Campus Mail envelope will not be considered to be a sealed envelope. FACSIMILE (FAX) OR ELECTRONIC MAIL (E-MAIL) BIDS CANNOT AND WILL NOT BE ACCEPTED.

Alabama law requires that an individual must be 19 (Nineteen) years of age to sign and enter into a contract, therefore an individual must be 19 (Nineteen) years of age to submit a bid to The University of Alabama.

Please note no special bidding instructions will be honored. Each lot will be sold to the highest bidder that places a dollar amount on the bid sheet for that lot. If you desire to place a bid for multiple items, then place a dollar amount next to each of those lots. There will be no, "All or None" nor "Only Desire One" bids honored. If you do not want an item then do not place a bid for that lot. Each lot shall be sold complete, as a single item only. Therefore, bids must be submitted for the entire offering as described on the attached "Quotation Sheet" and not on a portion thereof. Under no circumstances will a feature which is an integral part of or an attachment to or peripheral component of the system herein described be separated from its host and sold on an individual item basis. Thus, bids for such features, parts, attachments or components alone will not be considered in the bid evaluation process.

These items shall be sold "AS IS, WHERE IS" in their present location. No warranties whatsoever are inferred or implied. The successful bidder shall assume full responsibility, fiscal and otherwise, for making all arrangements, as may be required, for the de-installation, disassembly, packaging, removal, loading and transportation of the merchandise. The Property & Inventory Management Office will assist with loading items won, however we are not required to do so and if we do not have the resources available we will not be able to assist. Property & Inventory Management will not be held liable for any damage or harm that may take place during the loading and removal of property. In addition, winning bidder indemnifies, defends, and saves harmless the University of Alabama and its representatives from any liability arising out of the winning bidder's acts or omissions including the failure to secure adequate insurance coverage.

Payment for these items must be made by personal check, company check, cashier's check, money order or credit card (Visa, MasterCard, Discover and American Express). Guaranteed instruments should be made payable to "The University of Alabama." Payment must be made at the University Property & Inventory Management Office. All payments must be received within one (1) week, between 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., from date of award notification. **EACH DAY, PAYMENT BY CREDIT CARD MUST BE RECEIVED BY 4:30 P.M. TO ALLOW FOR CLOSE OUT PROCEDURES TO BE COMPLETED.** If our office is experiencing technical issues with the credit card terminal we will not be able to accept payment in this form. These issues will not be a valid reason for the winning bidder to miss the one (1) week payment and removal deadline. All other payments must be received by 5:00 P.M.

Anyone who submits a personal or company check, which is returned for non-sufficient funds, will no longer be allowed to utilize personal or company checks as payment for sale items. Other charges may apply.

The following page must be signed for a bid to be considered. Indicate the company name (if applicable), signature, printed name, address and telephone number(s), as they should appear on the bill of sale. Sealed bids must be submitted before 10:00 a.m. CST, February 24, 2016, at which time they will be publicly opened and read aloud. Bidders should feel free to attend the bid opening if they so desire. The winning bid amounts will be posted to our website, <http://surplus.ua.edu>, once the sale is finalized. Our department does not provide any other bid information other than the winning amount.

THE UNIVERSITY OF ALABAMA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

Submit bids to:

USPS & Campus Mail

Property & Inventory Management/Surplus
PS2016-08
The University of Alabama
Room 135 ASB
Box 870238
Tuscaloosa, AL 35487-0238

FedEx/UPS (All Express Carriers)

Property & Inventory Management/Surplus
PS2016-08
The University of Alabama
1115 14th Street
Tuscaloosa, Alabama 35401

IMPORTANT:

1. Read the preceding Terms and Conditions very carefully, and submit bid using this document.
2. Sign the bid response as requested above.
3. Mark the outside of the sealed bid envelope "PS2016-08" along with your First and Last name.
4. Bid opening is Wednesday, February 24, 2016 at 10:00 a.m. CST.
5. No Cash Accepted.
6. Once notified must pay for and remove items within one (1) week or lots will be forfeited.

NOTE: The following will be used to prepare the Bill of Sale. Items marked with an asterisk (*) are required for bid to be considered. Please check beside email or telephone to indicate contact preference.

COMPANY _____

*SIGNATURE _____

*PRINTED NAME _____

*ADDRESS _____

*CITY, STATE, ZIP _____

*TELEPHONE: ☐ WORK / CELL _____

☐ HOME _____

☐ E-MAIL ADDRESS _____

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
1	Five (5) slate lab table tops	ASB	\$ 5.00	\$ 12.00
2	Eight (8) assorted rolling office chairs	ASB	\$ 5.00	\$ 31.55
3	Two (2) floor cabinets; two (2) wall cabinets	ASB	\$ 5.00	\$ 31.00
4	One (1) chair; one (1) rolling table	ASB	\$ 5.00	\$ 47.96
5	One (1) sofa	ASB	\$ 5.00	\$ 5.00 FCFS
6	Assorted office supplies including: lights; trays; microwave; fan; calculator; paper shredder; etc.	ASB	\$ 5.00	\$ 102.50
7	Assorted a/v equipment including: projectors; four (4) TV's; DVD/VHS players; four (4) GE Multiplexer model DVMRECTII UA#'s 236988, 236989, 236990, 236991; one (1) Recordex cassette recorder model mini max UA#202088	ASB	\$ 5.00	\$ 457.77
8	Approximately 129 gray stackable chairs	ASB	\$ 5.00	\$ 645.00
9	Two (2) pink vinyl love seats	ASB	\$ 5.00	\$ 5.00 FCFS
10	Two (2) wooden desks	ASB	\$ 5.00	\$ 11.88
11	Two (2) pink vinyl couches	ASB	\$ 5.00	\$ 37.55
12	Approximately 12 assorted rolling office chairs	ASB	\$ 5.00	\$ 32.00
13	Two (2) gray overhead cabinets	ASB	\$ 5.00	\$ 8.00

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
14	Approximately nine (9) plastic outdoor weightable chairs	ASB	\$ 5.00	\$ 25.00
15	Approximately nine (9) assorted wood frame chairs	ASB	\$ 5.00	\$ 27.55
16	One (1) 10-drawer beige wooden cabinet	ASB	\$ 5.00	\$ 26.47
17	One (1) box of metal adjustable table legs	ASB	\$ 5.00	NO BID
18	Two (2) wooden desks	ASB	\$ 5.00	\$ 8.88
19	Assortment of battery backup supplies	ASB	\$ 5.00	\$ 86.50
20	Approximately eight (8) rolling chairs	ASB	\$ 5.00	\$ 12.88
21	Assortment of binders	ASB	\$ 5.00	\$ 30.00
22	Trainer's tables: three (3) small; one (1) large wooden with red vinyl tops	ASB	\$ 5.00	\$ 27.55
23	One (1) heavy duty metal shelf unit	ASB	\$ 40.00	\$ 58.50
24	Two (2) beige wood wall cabinets	ASB	\$ 5.00	\$ 22.00
25	Approximately seven (7) student desks with metal legs - assorted sizes	ASB	\$ 5.00	\$ 21.55
26	Two (2) wooden desks	ASB	\$ 5.00	\$ 31.00

*****NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT*****

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
27	Gray modular furniture including: two (2) overhead cabinets; two (2) under counter cabinets; side and top	ASB	\$ 5.00	\$ 31.00
28	Approximately five (5) black metal table legs	ASB	\$ 5.00	\$ 11.11
29	Approximately eight (8) assorted rolling office chairs	ASB	\$ 5.00	\$ 18.00
30	One (1) 5-door beige wooden wall cabinet; one (1) blue vinyl/wood 3-seat bench	ASB	\$ 5.00	\$ 47.96
31	One (1) wood 2-sided bookshelf; one (1) base cabinet with sliding doors; one (1) wood table; one (1) wood credenza	ASB	\$ 5.00	\$ 32.00
32	One (1) blue loveseat; one (1) wood end table; one (1) 3-seat bench (gray); one (1) 3-drawer/2-door wood cabinet; three (3) wood chairs with fabric seats; one (1) maroon vinyl wingback chair	ASB	\$ 5.00	\$ 31.11
33	Approximately 11 assorted chairs	ASB	\$ 5.00	\$ 24.55
34	Approximately eight (8) wood desks	ASB	\$ 5.00	NO BID
35	Approximately nine (9) assorted tables	ASB	\$ 5.00	\$ 50.11
36	One (1) large metal awning "T" style approximately 13'W x 40'H x 50'L; chain link fencing approximately 92" x 70' WINNING BIDDER RESPONSIBLE FOR DISASSEMBLY AND REMOVAL LOCATED AT THE REAR OF CAPITAL BUILDING - OLD BRYCE	ASB	\$ 5.00	\$ 826.00
37	One (1) 2014 Master Craft Pro Star ski boat serial# MBC3DHK7D414 Pro Tour red/midnight black-white with platinum interior; Rogen Penske engine 5.7 UA#240552	ASB	\$ 37,500.00	\$ 37,500.00